

This work
Tracking is requir

Tab
Workgroup Information

Expense Tracking

Reimbursement Form to OFM

SB 5793 - Lived Experience Stipends Data Tracking Template

book is an example of how to track required data elements for the implementation of Senate Bill 5793.

ed, but use of these forms are not. If you choose to use these form, please delete the example data in the tabs.

Instructions
This tab captures all of the required information about the workgroups
Please include your agency number and name when submitting information
Please include, at a minimum, the data elements on this tab for each workgroup:
Program, Workgroup Title, Total # of Members, # of members eligible for stipend, Meetings per fiscal year, completion date, and completion date.

It is recommended that agencies use data fields in the financial system of record to track the expenses. If your agency chooses to track manually, an example spreadsheet is provided

Please complete this tab form and send it to LivedExperience@equity.wa.gov for your agency to be eligible to receive an allocation from the \$250,000 that OFM received to implement the bill.
